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QAST Job Description: -

Department/Section:	Finance / ERP
Job Title:	Odoo techno-functional specialist
Reports to:	Odoo techno-functional Team Leader

Job Purpose. To bridge the gap between business requirements and technical solutions by analyzing business processes, configuring and customizing Odoo ERP modules, and supporting end-to-end implementation and optimization. The role is responsible for translating functional requirements into effective Odoo solutions, coordinating with business users and developers, troubleshooting system issues, and ensuring that Odoo solutions align with organizational objectives, best practices, and operational needs.

Key Tasks/Accountabilities:

- Analyze business requirements and translate them into effective Odoo solutions.
- Gather, document, and validate functional requirements with stakeholders.
- Configure, customize, and implement Odoo modules across various business functions, including Sales, Purchase, Inventory, CRM, Accounting, HR, Payroll, Projects, and Manufacturing (if applicable).
- Develop and customize Odoo modules using Python, XML, JavaScript, and PostgreSQL.
- Design workflows, reports, dashboards, and business process automation.
- Integrate Odoo with third-party systems and external APIs.
- Perform system testing, User Acceptance Testing (UAT), and troubleshooting.
- Migrate data and ensure data integrity during implementation.
- Provide end-user training, technical support, and post-implementation assistance.
- Prepare functional and technical documentation.
- Collaborate with project managers, developers, and clients to ensure successful project delivery.
- Experience with multiple Odoo versions (e.g., Odoo 12–18).
- Knowledge of Linux server administration and deployment.

Qualifications/Experience:

- Bachelor's degree in Information Technology, Computer Science, Business Information Systems, Accounting, Finance, or a related field.
- **3–5 years of** experience in Odoo ERP implementation, configuration, customization, and support.
- Strong understanding of Odoo functional modules such as Accounting, Sales, Purchase, Inventory, HR,

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Payroll, Projects, and CRM.

- Proven experience in analyzing business requirements and translating them into Odoo functional and technical solutions.
- Experience working closely with Odoo developers on custom modules, integrations, workflows, reports, and system enhancements.
- Good knowledge of Odoo technical concepts, including Python, XML, PostgreSQL, APIs, and Odoo ORM.
- Experience with ERP implementation, data migration, testing, troubleshooting, and user training.
- Strong business-process analysis and problem-solving skills.
- Experience in working with cross-functional teams and multiple stakeholders.

Minimum Requirements:

- Bachelor's degree in Information Technology, Computer Science, Business Information Systems, Accounting, Finance, or a related field.
- 2–3 years of experience in Odoo ERP implementation, configuration, customizations, and support.
- Strong understanding of Odoo functional modules such as Accounting, Sales, Purchase, Inventory, HR, Payroll, Projects, and CRM.
- Experience working closely with Odoo developers on custom modules, integrations, workflows, reports, and system enhancements.
- Good knowledge of Odoo technical concepts, including Python, XML, PostgreSQL, APIs, and Odoo ORM.
- Experience with ERP implementation, data migration, testing, troubleshooting, and user training.
- Experience in working with cross-functional teams and multiple stakeholders.

Preferred Qualifications:

- Experience with multiple Odoo versions and upgrade/migration projects.
- Strong knowledge of Odoo Accounting, Finance, HR, Payroll, Sales, Purchase, Inventory, Projects, and CRM modules.
- Experience with Odoo integrations, REST APIs, third-party systems, and payment gateways.
- Practical knowledge of Python, XML, PostgreSQL, JavaScript, and Odoo ORM.
- Experience in business process optimization, workflow automation, and ERP transformation.

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- Familiarity with Git, Linux, Docker, and deployment environments.
- Experience managing Odoo implementation projects from requirements gathering through go-live and post-implementation support.
- Strong analytical, communication, documentation, and stakeholder-management skills.
- Experience working in consulting environments or delivering Odoo solutions for multiple clients.

Skills:

Stakeholder Engagement
Technical Communication
Presentation Skills
Client Support
Feedback Management